



# University Collegiate School (UCS) Bolton

Admission Number 120



## **Admission Criteria**

Where the school receives more applications than places available, the following oversubscription criteria will be applied once places have first been allocated to pupils who have an education health and care plan which names the school:

1. **Children in public care and previously looked after children.** This includes any “looked after child”, “previously looked after children” and any child who was previously looked after but immediately after being looked after became subject to an adoption, residence, or special guardianship order. “Looked after” means that the child was (a) in the care of a local authority, or (b) being provided with accommodation by a local authority in the exercise of their social services functions. Applications for previously looked after children must be supported with appropriate evidence i.e., a copy of the adoption order, child arrangements order or special guardianship order.’

This criterion also includes looked after children and all previously looked after children who appear to the Trust Board of Directors to have been in state care outside of England and ceased to be in state care because of being adopted. A child is regarded as having been in state care in a place outside of England if they were accommodated by a public authority, a religious organisation, or any other provider of care whose sole purpose is to benefit society. Applications must be supported with appropriate evidence that the child has been adopted from state care.

2. **Children with exceptional medical or social needs.** Each application must include evidence from a medical specialist or social worker of the child’s needs and why they must attend this school rather than any other, based on those needs. If evidence is not submitted with the application, a child’s medical or social needs cannot be considered.
3. **Siblings of children attending the UCS at the time the application is received.**
4. **Children who are attending QUEST Primary Schools at the time the application is received.**
5. **Children who live nearest to the University Collegiate School.** The distance will be measured in a straight line using geographical information provided by Bolton Local Authority.

## **Tiebreak**

If any of the above categories require a tiebreak to determine which child is admitted, the child living closest to the UCS will be given priority for admission. The distance will be measured in a straight line using geographical information provided by Bolton Local Authority.

If several addresses have the same geographical property reference (such as a block of flats), or if there are a number of applicants living the same distance away from the UCS, random allocation by Bolton Local Authority will then be used to decide which of the children can be offered a place.

If we offer the last place available at a school to one of twins (or triplets, or so on), our policy is to admit the other twin or triplets too.

### **Waiting list**

Bolton Local Authority will maintain a waiting list from the end of the first academic term of the year. Places will be allocated using the over-subscription criteria outlined above. When a new child is added, the list will be ranked again in line with the over-subscription criteria.

### **Offers of places**

Applications received after the deadline will be considered as late applications. Late applicants will be considered after those received on time; if the school is oversubscribed, late applicants can request to be added to the waiting list.

### **Appeals**

Unsuccessful applicants have the right of appeal to an independent appeals panel. The appeals process conforms to the School Admissions Appeals Code. The appeals panel will follow the arrangements generally adopted for all schools in the Local Authority, with panel members independent of UCS Bolton and parents and students being offered guidance and an invitation to attend the panel. Full details of the arrangements operated by the Local Authority are at: [School admission appeals – Bolton Council](#).

### **Admissions to Year 12 (Sixth Form)**

Year 12 applications will be made to UCS Bolton directly: via the website [Sixth Form | School | The UCS](#).

All applicants will take part in an activate meeting to complete enrolment forms and receive a conditional offer of a place. Students are required to attend UCS Bolton following their GCSE results day to confirm they have met the entry criteria and accept their conditional offer. Pupils progressing from UCS Bolton's Year 11, who meet the entry criteria, will be given priority over external applicants. All internal applicants who reach the entry criteria will automatically be offered a place.